

Republic of the Philippines  
**PGO CAMARINES NORTE**  
Request for Publication of Vacant Positions

**CIVIL SERVICE COMMISSION**  
**Camarines Norte Field Office**  
Received by:  
Electronic copy to be submitted to the CSC FO must be in MS Excel format  
**ATTY. ALICIA P. SALINAS**  
Acting Director II  
Date: **22 NOV 2022**  
Time:  
Doc. No:

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAMARINES NORTE in the CSC website:

**MAGDALENA B. TOLEDANA**

Date: **November 22, 2022**  
PHRMO

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Government Department Head (Provincial Treasurer)	1-01-005-0098	26-1	108,196.00	A holder of a college degree preferably in commerce, public administration or law	None required	at least five (5) years experience in the treasury or accounting service	First grade civil service eligible or its equivalent		Provincial Treasurer's Office (PTO)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 7, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy / Authenticated Copy of certificate of eligibility/rating/license; and
4. Photocopy / Authenticated Copy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE**  
Provincial Capitol Bldg., Brgy. III, Daet, Camarines Norte  
[phrmo.pgocamnorte@gmail.com](mailto:phrmo.pgocamnorte@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**