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Republic of the Philippines
PROVINCE OF CAMARINES NORTE
Daet

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PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE

February 28, 2014

DIR. CECILIA T. BALMACEDA

Director II

Civil Service Commission – Camarines Norte Field Office

Daet, Camarines Norte

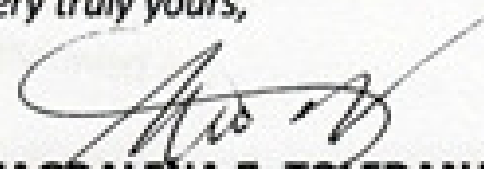
Dear Dir. Balmaceda:

- We are respectfully submitting the attached **Vacant Position** in the Provincial Government of Camarines Norte for publication at CSC Bulletin of Vacant Positions:

(Item No. 5510) Administrative Assistant III (Senior Bookkeeper)

Thank you.

Very truly yours,


MAGDALENA B. TOLEDANA
PHRM Officer

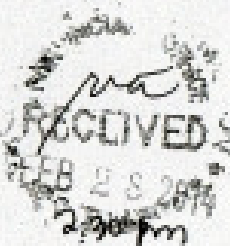
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The Regional Director
 Civil Service Commission
 Regional Office No. 5
 Legazpi City

February 28, 2014

Date




Madam:

Below is the List of Vacant Position in the **PROVINCIAL GOVERNMENT OF CAMARINES NORTE:**

	POSITION TITLE	ITEM NO.	SALARY GRADE	DATE VACATED	LEVEL	PLACE OF ASSIGNMENT	EDUCATION	EXPERIENCE	QUALIFICATION REQUIREMENT		REMARKS
									TRAINING	ELIGIBILITY	
1.	Administrative Assistant III (Senior Bookkeeper)	5510	9	1/16/2014	1	Capalonga Medicare Community Hospital (CMCH)	Completion of two-year studies in college	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service Subprofessional/ First Level Eligibility	Submit application to: HON. EDGARDO A. TALLADO Governor Province of Camarines Norte Prov'l Capitol, Daet, Cam. Norte The Provincial Human Resource Management Officer Provincial Gov't of Cam. Norte Prov'l Capitol, Daet, Cam. Norte Deadline for Submission: March 17, 2014


Prepared by:


DARYL F. YASIS
 Admin. Aide VI

Reviewed by:


MELINDA G. PALMA
 Admin. Officer III

Certified Correct:


MAGDALENA B. TOLEDANA
 PHRM Officer