



Republic of the Philippines  
**PROVINCE OF CAMARINES NORTE**  
Daet

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**PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE**

November 20, 2014

**DIR. CECILIA T. BALMACEDA**

Director II  
Civil Service Commission – Camarines Norte Field Office  
Daet, Camarines Norte

*Dear Madam:*

We are respectfully submitting the attached **List of Vacant Positions** in the Provincial Government of Camarines Norte for publication at CSC Bulletin of Vacant Positions, to wit:

- 1 ( *Item No. 5710* ) *Local Assessment Operations Officer II*
- 2 ( *Item No. 5711* ) *Local Assessment Operations Officer I*
- 3 ( *Item No. 4027* ) *Midwife IV*
- 4 ( *Item No. 4083* ) *Nutritionist-Dietitian I*
- 5 ( *Item No. 4015* ) *Administrative Aide VI (Clerk III)*
- 6 ( *Item No. 8067* ) *Administrative Aide III (Utility Worker II)*
- 7 ( *Item No. 7042* ) *Heavy Equipment Operator II*
- 8 ( *Item No. 7042* ) *Senior Environmental Management Specialist*
- 9 ( *Item No. 2039* ) *Environmental Management Specialist I*
- 10 ( *Item No. 1059* ) *Prison Guard II*
- 11 ( *Item No. 1021* ) *Prison Guard II*
- 12 ( *Item No. 5001* ) *\*Assistant PGDH (Assistant Provincial Treasurer)*

Thank you.

Very truly yours,

**MAGDALENA B. TOLEDANA**  
PHRM Officer

The Regional Director  
Civil Service Commission  
Regional Office No. 5  
Legazpi City

November 20, 2014


Date




Madam:

Below is the List of Vacant Positions in the **PROVINCIAL GOVERNMENT OF CAMARINES NORTE:**


	POSITION TITLE	ITEM NO.	SALARY GRADE	DATE VACATED	LEVEL	PLACE OF ASSIGNMENT	EDUCATION	EXPERIENCE	QUALIFICATION REQUIREMENT		REMARKS
									TRAINING	ELIGIBILITY	
1.	Local Assessment Operations Officer II	5710	15/1	5/1/2011	2	Provincial Assessor's Office (PAssO)	Bachelor's degree	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service Professional/ Second Level Eligibility	<p>Submit application to: <b>HON. EDGARDO A. TALLADO</b> <b>Governor</b> Province of Camarines Norte Prov'l Capitol, Daet, Cam. Norte</p> <p><b>The Provincial Human Resource Management Officer</b> Provincial Gov't of Cam. Norte Prov'l Capitol, Daet, Cam. Norte</p> <p><i>Deadline for Submission:</i> <b>December 5, 2014</b></p>
2.	Local Assessment Operations Officer I	5711	11/1	5/7/2014	2	Provincial Assessor's Office (PAssO)	Bachelor's degree	None required	None required	Career Service Professional/ Second Level Eligibility	
3.	Midwife IV	4027	15/1	09/15/2014	1	Provincial Health Office (PHO)	Completion of the Midwifery Course	Three (3) years of relevant experience	Sixteen (16) hours of relevant training	RA 1080 (Midwife)	
4.	Nutritionist-Dietitian I	4083	11/1	08/22/2013	2	Provincial Health Office (PHO)	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080 (Nutritionist-Dietitian)	
5.	Administrative Aide VI (Clerk III)	4015	6/1	04/01/2014	1	Provincial Health Office (PHO)	Completion of two-year studies in college	None required	None required	Career Service Subprofessional/ First Level Eligibility	
6.	Administrative Aide III (Utility Worker II)	8067	3/1	04/17/2014	1	Provincial Health Office (PHO)	Must be able to read and write	None required	None required	None required	
7.	Heavy Equipment Operator II	7042	6/1	09/28/2014	1	Provincial Engineer's Office (PEO)	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC 11, s. 96 - Cat. I)	
8.	Senior Environmental Management Specialist	2033	18/1	04/07/2013	2	Provincial Environment and Natural Resources Office (PENRO)	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	Career Service Professional/ Second Level Eligibility	

POSITION TITLE	ITEM NO.	SALARY GRADE	DATE VACATED	LEVEL	PLACE OF ASSIGNMENT	EDUCATION	EXPERIENCE	QUALIFICATION REQUIREMENT		REMARKS
								TRAINING	ELIGIBILITY	
9. Environmental Management Specialist I	2039	11/1	9/15/2014	2	Provincial Environment and Natural Resources Office (PENRO)	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility	<p><i>Deadline for Submission:</i> <b>December 5, 2014</b></p> 
10. Prison Guard II	1059	7/1	NEW	1	GO-Provincial Custodial and Security Services Division (GO-PCSSD)	Completion of two years studies in college	None required	None required	Career Service Subprofessional/ First Level Eligibility	
11. Prison Guard II	1021	7/1	8/8/2012	1	GO-Provincial Custodial and Security Services Division (GO-PCSSD)	Completion of two years studies in college	None required	None required	Career Service Subprofessional/ First Level Eligibility	
12. *Assistant PGDH (Assistant Provincial Treasurer)	5001	24	4/9/2013	2	Provincial Treasurer's Office (PTO)	Bachelor's degree preferably in commerce, public administration or law from a recognized college or university	Four (4) years in position involving management/ supervision - acquired experience in treasury or accounting service for at least five (5) years	Twenty four (24) hours of training on management/ supervision	Career Service Professional/ Second Level Eligibility	


Prepared by:

  
**DARYL F. YASIS**  
 Admin. Aide VI

Reviewed by:

  
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 Admin. Officer III

Submitted by:

  
**MAGDALENA B. TOLEDANA**  
 PHRM Officer