



Republic of the Philippines
PROVINCE OF CAMARINES NORTE
BIDS AND AWARDS COMMITTEE



REQUEST FOR QUOTATION FOR GOODS (RFQG)

Project Title: **Supply and Delivery of Fuel**

Mode of Procurement: **Negotiated Procurement – Two Failed Biddings (Sec. 53.1)**
Purchase Request Number: **PR No. 25031328**
Approved Budget for the Contract (ABC): **P1,249,500.00**
Date of Issue of Request: **July 24, 2025**

To: _____

Dear Supplier,

1. The **Provincial Government of Camarines Norte** hereby requests you to submit a quotation for the following goods under **PR No. 25031328**:

Item	Quantity	Unit	ARTICLES
1	7,070.01	ltrs.	Diesel
2	10,073.88	Ltrs.	Unleaded Gasoline
Delivery of the Goods is required within 144 calendar days .			

2. You shall submit one original of the Price Quotation with the Form of Quotation, and clearly marked "Original". In addition, you shall also submit one copy marked as "COPY".
3. Your quotation in the attached format should be sealed in an envelope and addressed to and delivered at the following address:

MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson
Provincial Capitol Bldg.,
Daet, Camarines Norte


4. Mandatory Requirements
a. PhilGEPS Certificate of Registration (Platinum)

The proposal shall be accompanied by the aforementioned documents, otherwise, non-submission of which shall result to automatic disqualification of proposal. Additional requirements shall be submitted within **5 CD** by qualified bidder upon evaluation of bids.

5. Each bidder shall submit only one quotation as individual.
6. In evaluating the quotations, the BAC will determine for each proposal the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:
- a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
 - c) if a Supplier refuses to accept the correction, his quotation will be rejected.

7. Your quotation shall be valid for a period of sixty (60) days from deadline of submission of the quotation.
8. Your quotation in English language shall be for the whole goods and based on the unit and total price. Currency of quoted prices and payment shall be in Philippine Peso. The quotation shall include all duties, local taxes and other levies payable by the supplier in accordance with the local laws.
9. The BAC will award the contract to the Supplier whose quotation has been determined to be substantially responsive to this Request for Quotation and who has offered the lowest evaluated price quotation.
10. Awarding shall be done by lot/package.
11. A Supplier, who withdraws his quotation during the validity period and/or refuses to accept the award of a contract when and if awarded, will be excluded from the list of suppliers for the project for two years.
12. Your quotation (Form of Quotation) should be submitted upon payment of the applicable fee for the bidding documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**. The procuring entity shall allow the bidder to present its proof of payment for the fees in person.
13. Your quotation must be duly received by the BAC Secretariat not later than **August 5, 2025 1:30p.m.** The quotations shall be opened in public in the presence of suppliers' representatives who choose to attend, on **August 5, 2025, 2:00pm onwards** at the **Provincial Capitol Building, Daet, Camarines Norte**.

Sincerely,


MERCEDES M. ALFUERIE, CPA
Provincial Budget Officer/BAC Vice Chairperson
Provincial Government of Camarines Norte
Daet, Camarines Norte
Tel. No. (054) 885-1474



Republic of the Philippines
PROVINCE OF CAMARINES NORTE
BIDS AND AWARDS COMMITTEE



PR No. 25031328 - Supply and Delivery of Fuel

FORM OF QUOTATION

MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson

Madam,

In connection with the above request, I/We submit our quotation indicated in the attached Specifications. Total quotation is _____
(Php_____).

Qty.	Unit	Item/Description	Offered Brand	Unit Price	Total Price
7,070.01	ltrs.	Diesel			
10,073.88	ltrs.	Unleaded Gasoline			
Delivery of the Goods is required within 144 calendar days .					

We agreed to abide by this Bid for the bid validity of sixty (60) calendar days and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.

(Signature/Name of Authorized Personnel /Position/Tel. Number/Email Ad/Date)