

PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier	JAI & JAZZ CONSUMER GOODS TRADING	P.O. No.	25020488
Address	Daet Central Terminal Brgy. Camambugan Daet, Camarines Norte	Date	04-02-25
Telephone No.	: 0908-583-0555 / charlenecaramoan@gmail.com	Mode of Procurement	SHOPPING
TIN	248-932-455-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	TOURISM	Delivery Term	1400
Date of Delivery	: 04/17/2025	Payment Term	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	25	ream	Book paper S20-70asm (short)	225.00	5,625.00
2	15	ream	Book paper S20-70asm (A4)	230.00	3,450.00
3	25	ream	Book paper S20-70asm (long)	265.00	6,625.00
4	10	pack	Bulldog clips 2" 6pcs	145.00	1,450.00
5	10	pc	Certificate frame glass to glass 8.5x11	350.00	3,500.00
6	50	pc	Certificate holder (short) - black	55.00	2,750.00
7	1	box	Classic white mailing envelope (no window-long size)	200.00	200.00
8	2	pc	Cutter big xd-88	175.00	350.00
9	50	pc	Expanding envelope clear plastic gauge, long	41.00	2,050.00
10	50	pc	Expanding envelope long with quarter, green	18.00	900.00
11	3	pc	External hard drive USB 3.0 black, 2TB	2,800.00	8,400.00
12	10	pc	Glue gun, big 400a	225.00	2,250.00
13	10	pc	Glue stick (hot melt glue sticks) big	10.00	100.00
14	50	pack	Glossy photo paper A4 20s 180 asm	80.00	4,000.00
15	5	pc	Heavy duty staple gun 18.3*2.2*11.6cm	1,200.00	6,000.00
16	5	box	Gun tacker staple wire (10x8mm high quality 2,400pcs)	400.00	2,000.00
17	5	pc	Hard bound record book (300 pages)	72.00	360.00
18	20	pc	Illustration board, 1 whole: 30x40 inches	90.00	1,800.00
19	5	pc	Flash drive 32gb	1,600.00	8,000.00
20	3	box	Paper clip small 50a	75.00	225.00
21	5	box	Paper clip big 120a	18.00	90.00
22	7	box	Pencil no. 2, yellow 12/box	120.00	840.00
23	5	pc	Permanent marker broad black	43.00	215.00
24	5	box	Plastic paper fastener, standard	50.00	250.00
25	5	box	Plastic paper fastener, long	130.00	650.00
26	10	pc	Scissors HD 8"	117.00	1,170.00
27	30	pack	Specialty board paper 180asm 100pcs-short	100.00	3,000.00
28	30	pack	Specialty board paper 180asm 100pcs-long	105.00	3,150.00
29	2	pc	Stapler with remover # 35 (HD-50R stapler)	546.00	1,092.00
30	3	box	Stapler wire #35	68.00	204.00
31	10	pack	Steel pins (aspili)	10.00	100.00
32	10	pad	Stick-on note fluorescent pad 10s	51.00	510.00
33	5	pc	Tape (double-sided with foam 1/2")	23.00	115.00
34	20	pc	Tape (double-sided 1")	34.00	680.00
35	5	pc	Tape (electrical 0.16mmx19mmx16mm)	65.00	325.00
36	20	pc	Tape (masking tape 3/4)	34.00	680.00
37	20	pc	Tape (masking tape 2")	89.00	1,780.00
38	20	pc	Tape (scotch tape 3/4)	17.00	340.00
39	10	pc	Tape (packaging 48mm) clear	40.00	400.00
40	10	pc	Tape (packaging 48mm) tan	40.00	400.00
41	5	pc	White board marker, black	66.00	330.00
42	5	bottle	003 black ink bottle	210.00	1,050.00

for Office Supplies use

Total amount in word:	Seventy Seven Thousand Four Hundred Six Pesos Only	77,406.00
-----------------------	---	------------------

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

RICARTE R. PADILLA
Governor

CHARLENE CARAMOAN TOTANES

Signature over printed name of Supplier

04-03-25

Date