PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier	: BOX OFFICE AND GENERAL MERCHANDISE	P.O. No. :	25020561
Address	: Moreno St. Brgy. IV Daet, Camarines Norte	Date :	03-06-25
Telephone No.	: 0963-454-4990 / boxoffice.daet@gmail.com	Mode of Procurement :	SHOPPING
TIN	: 315-627-337-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	GO	Delivery Term :	14CD
Date of Delivery :	03/21/2025	Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount Unit Cost	Total Cost
1	15	box	Staple wire 35	72.00	1,080.00
2	20	pcs	4a Sticky notes 0.6x2" (s) size	32.00	640.00
3	15	pcs	4a Sticky notes 2x3" size	25.00	375.00
4	6	pcs	Scissors	65.00	390.00
5	50	pcs	Velum Paper Long	3.00	150.00
6	3	pcks	Colored Paper	360.00	1,080.00
7	12	pcs	Record Book 500's	110.00	1,320.00
8	18	box	Paper Fastener	42.00	756.00
9	50	pcs	Folder (I) thick	7.25	362.50
10	18	box	Paper Clip (s)	15.00	270.00
11	18	box	Binder clip 2' 51mm with 12s/box	90.00	1,620.00
12	18	box	Binder clip 1.5/5" 12s/box	66.00	1,188.00
13	3	box	White Board marker	864.00	2,592.00
14	9	box	Ballpen	84.00	756.00
15	2	pc	Puncher	285.00	570.00
16	30	pc	Highlighter	28.50	855.00
17	30	pc	Plastic Envelope	35.00	1,050.00
18	10	pc	Permanent Marker	45.00	450.00
19	9	box	Pencil	130.00	1,170.00
20	5	pcs	Sign Pen	28.00	140.00
21	18	box	Bond Paper (L)	1,375.00	24,750.00
22	18	box	Bond Paper (s)	1,175.00	21,150.00
23	18	box	Bond Paper (A4)	1,250.00	22,500.00
24	15	pcs	ruler	8.00	120.00
25	18	pcs	Ink 003 black	350.00	6,300.00
26	18	pcs	Ink 003 Cyan	350.00	6,300.00
27	18	pcs	Ink 003 Magenta	350.00	6,300.00
28	18	pcs	Ink Yellow	350.00	6,300.00
29	1	pc	Cork board 3x4	2,150.00	2,150.00
30	1	pc	White board ¾	2,150.00	2,150.00
31	6	pc	Stapler #35	600.00	3,600.00
32	30	pc	Correction Tape	34.50	1,035.00
33	5	box	Paper Clip (B)	30.00	150.00
34	24	pcs	Short Folder	6.25	150.00
35	18	pcs	Scotch tape 1"	24.50	441.00
36	1	pcs	Heavy Duty Paper Cutter	2,900.00	2,900.00
37	4	pcs	Flash drive 64 GB	450.00	1,800.00
			for Barangay Affair's, CSO, Agri Extension office use		
Total amount in words:			**One Hundred Twenty Four Thousand Nine Hundred Ten Pesos & 50/100 Only**		**124,910.50**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

RICARTE R. PADILLA
Provincial Governor

Conforme:

JASPER C. TIU
Signature over printed name of Supplier

03-07-25
Date