

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : ARIK GENERAL MERCHANDISING	P.O. No. : 25031160
Address : F. Pimentel Ave. Brgy. II Daet Camarines Norte	Date : 09-14-25
Telephone No. : _____	Mode of Procurement : SHOPPING
TIN : 271-256-937-000	

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GO PYDO	Delivery Term : 1400
Date of Delivery : 10/01/2025	Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	13	box	Bond Paper Legal (5ream)	1,398.00	18,174.00
2	13	box	Bond Paper A4 (5ream)	1,398.00	18,174.00
3	3	box	Ballpen (Black) ordinary 50pcs/box	390.00	1,170.00
4	6	box	Pencil #2 12pcs/box	138.00	828.00
5	15	pcs	Ink #003 - black	381.00	5,715.00
6	10	pcs	Ink #003 - magenta	381.00	3,810.00
7	10	pcs	Ink #003 - cyan	381.00	3,810.00
8	10	pcs	Ink #003 - yellow	381.00	3,810.00
9	5	pcs	Stapler (big)	119.00	595.00
10	11	pcs	Staples Wire No.35	100.00	1,100.00
11	30	pcs	Correction Tape (50mmx8mm)	49.00	1,470.00
12	2	pcs	Puncher (heavy duty)	498.00	996.00
13	10	box	Plastic Fastener 50 sets/box	58.00	580.00
14	14	box	Push Pins 30pcs/box	30.00	420.00
15	20	box	Binder Clips (1"25mm) 12 pcs/box	44.00	880.00
16	2	box	White Board Marker 12 pcs/box	725.00	1,450.00
17	3	pcs	White Board Marker Refill Ink (30 ml)	223.00	669.00
18	1	box	Permanent Marker 12 pcs/box	420.00	420.00
19	3	pcs	Record Book (500pages)	300.00	900.00
20	5	pcs	Stamp Pad No.2	78.00	390.00
21	3	pcs	Stamp Pad Refill Ink (30ml)	35.00	105.00
22	10	bundles	Photo Paper (A4) 20 pcs/bundle	150.00	1,500.00
23	2	pcs	Heavy Duty Tape Dispenser	350.00	700.00
24	5	pcs	Scissor (big)	97.00	485.00
25	20	roll	Trasparent Tape big (1x24mm)	40.00	800.00
26	4	bundles	Folder white (long), thick, 12 pcs	96.00	384.00
27	3	pcs	Calculator	800.00	2,400.00
28	9	roll	Double-sided tape big (1x24mm)	75.00	675.00
29	12	pcs	Multi-Purpose Glue (130g)	90.00	1,080.00
30	15	bundles	Parchment Paper A4 (Light Cream 20pcs/bundle	200.00	3,000.00
31	5	bundles	Laminator Film (A4) 100pcs/bundle	500.00	2,500.00
32	5	bundles	Sticker Paper (A4) 50pcs/bundle	250.00	1,250.00
33	20	pcs	Highlighter Pen (green,blue,pink)	48.00	960.00
34	2	ream	Colored Paper (assorted/A4) 500pcs/ream	448.00	896.00
35	1	box	Sign Pen/Gel Pen (Black) 12 pcs/box	1,100.00	1,100.00
36	6	bundles	Vellum Paper - Short (100 sheets)	438.00	2,628.00

for Office use

Total amount in words: Eighty Five Thousand Eight Hundred Twenty Four Pesos Only	85,824.00
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In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

ARVIN ARIK G. CARANCEJA
Signature over printed name of Supplier

09-17-25
Date

RICARTE R. PADILLA
Governor

JOSEPH V. ASCUTIA
Acting Governor