

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : PLEY CONSUMER GOODS TRADING P.O. No. : 25051738
Address : M.D. Camarines Street, Brgy. III Daet, Camarines Norte Date : 08-04-25
Telephone No. : era.nestor@gmail.com Mode of Procurement : SHOPPING
TIN : 939-395-256-00001

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GO PADAC Delivery Term : 1400
Date of Delivery : 08-21-2025 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	10	pcs	File Organizer	145.00	1,450.00
2	5	box	Binder Clip 19mm	30.00	150.00
3	5	box	Binder Clip 25mm	48.00	240.00
4	5	box	Binder Clip 41mm	50.00	250.00
5	5	box	Binder Clip 51mm	75.00	375.00
6	4	box	Ballpen (sign pen) blue	310.00	1,240.00
7	3	box	Ballpen (sign pen) black	410.00	1,230.00
8	10	pcs	Scotch tape 3'	73.00	730.00
9	10	pcs	Double Sided Tape	92.00	920.00
10	5	pcs	Packaging tape	110.00	550.00
11	1	pcs	Expanded folder legal (green) 100's	900.00	900.00
12	5	box	Push pin	45.00	225.00
13	1	pcs	Expanded Brown Envelope with Garter 100's	700.00	700.00
14	5	pcs	Sticker Paper 10's	63.00	315.00
15	5	pcs	Photo Paper 10's	88.00	440.00
16	25	sets	Stainless Luggage Screws	69.00	1,725.00
17	5	pcs	Log Book 500 pages	295.00	1,475.00
18	2	pcs	Numbering Stamp 8 digits	248.00	496.00
19	1	pcs	Pencil Sharpener	297.00	297.00
20	4	box	Ballpen 0.5 black 12/box	249.00	996.00
21	2	box	Easy retractable ballpen 0.7mm black	300.00	600.00
22	2	box	Paper Fastener 9-12 70mm long	98.00	196.00
23	2	pcs	Stapler with remover pink	265.00	530.00
24	1	pcs	Paper cutter big heavy duty	1,850.00	1,850.00
25	10	box	Bond paper legal	1,550.00	15,500.00
26	2	pcs	Ruler	35.00	70.00
27	1	unit	Wi-Fi adaptor	750.00	750.00
28	20	bot	Ink Refill black 003	450.00	9,000.00
29	2	bot	Ink Refill cyan 003	450.00	900.00
30	2	bot	Ink Refill magenta 003	450.00	900.00
31	2	bot	Ink Refill yellow 003	450.00	900.00
32	5	pcs	Stamp pad violet	400.00	2,000.00
33	8	pcs	Heavy Duty Scissor	290.00	2,320.00

for Office Supplies

Total amount in words: **Fifty Thousand Two Hundred Twenty Pesos Only** 50,220.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

RICARTE R. PADILLA
Governor

SHEILA MARIE S. VECINO
Signature over printed name of Supplier

08-01-25

Date

JOSEPH V. ASCUTIA
Acting Governor