

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : LUCKY TRADING AND SERVICES	P.O. No. : 25051782
Address : Purok 4, Brgy. Gahonon Daet, Camarines Norte	Date : 08-18-25
Telephone No. : 0920-299-9351/0907-535-6432	Mode of Procurement : SHOPPING
TIN : 280-584-845-000	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: COA	Delivery Term : 14 CD
Date of Delivery : 09/03/2025	Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	25	rms	Bookpaper, Substance 20, - Long 8.5 x 13 (Legal), HA	350.00	8,750.00
2	10	rms	Bookpaper, Substance 20, - 8.25 x 11.75 (A4), HARDC	330.00	3,300.00
3	20	pcs	Ballpen, black	20.00	400.00
4	20	pcs	Ballpen, blue	20.00	400.00
5	30	pcs	Gel Pen (black), MY GEL	50.00	1,500.00
6	5	pcs	Gel Pen (red), MY GEL	50.00	250.00
7	30	pcs	Gel Pen (blue)	50.00	1,500.00
8	50	pcs	White Folder - long	20.00	1,000.00
9	1	pc	Copier Toner - TN 2380	4,000.00	4,000.00
10	10	dzs	Tissue paper - 3 ply	320.00	3,200.00
11	20	pcs	Expanded Envelope (brown/long)	30.00	600.00
12	10	pack	Battery AA, HD 2 pcs/pack, EVEREADY	124.00	1,240.00
13	10	pack	Battery AAA, HD 2 pcs/pack, EVEREADY	149.00	1,490.00
14	1	pcs	Stapler with Staple Remover	250.00	250.00
15	1	box	Paper Fastener (plastic/long), DIAMOND	100.00	100.00
16	5	pcs	Permanent Marker - black (broad), PILOT	60.00	300.00
17	5	pcs	Permanent Marker - black (fine), PILOT	60.00	300.00
18	5	pcs	Permanent Marker- red (fine)	60.00	300.00
19	1	pc	Puncher #468 - HD	250.00	250.00
20	1	pack	Morocco Paper Binding Cover 100's (blue/short)	600.00	600.00
21	1	pack	PVC Binding Cover 100's (clear/short)	600.00	600.00
22	1	unit	Tape Dispenser, Heavy Duty	200.00	200.00
23	3	pcs	Cutter, HD - big	90.00	270.00
24	2	pcs	Scissor, big HD	120.00	240.00
25	1	unit	Calculator, desktop, CASIO	970.00	970.00
26	2	pc	Ruler - 12"	20.00	40.00
27	5	pcs	Glue gun refill- small	10.00	50.00
28	20	pcs	White Folder- short	15.00	300.00
29	2	pack	Photo paper- glossy, A4	200.00	400.00
30	10	pc	Plastic Comb Binding Spine 0.5"	35.00	350.00
31	10	pc	Plastic Comb Binding Spine 1"	50.00	500.00
32	10	pc	Mega Box- 70 liters	1,349.00	13,490.00
33	5	btl	Ink Refill - G100 (008) Pigment Ink BLACK - 127ml, EPSON	500.00	2,500.00
34	2	btl	Ink Refill - G200 (008) Pigment Ink CYAN - 127ml, EPSON	500.00	1,000.00
35	2	btl	Ink Refill - G300 (008) Pigment Ink MAGENTA - 127ml, EPSON	500.00	1,000.00
36	2	btl	Ink Refill - G200 (008) Pigment Ink YELLOW - 127ml, EPSON	500.00	1,000.00

for Office Use

Total amount in words: Fifty Two Thousand Six Hundred Forty Pesos Only	52,640.00
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In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

Randolf Codilla
AMABEL B. PAJARILLO

Signature over printed name of Supplier

08-20-25

Date

RICARTE R. PADILLA
Governor

JOSEPH V. ASCUTIA
Acting Governor