



Republic of the Philippines  
Province of Camarines Norte  
Daet

**NOTICE TO PROCEED**

**MARK JERENI D. DE VILLA**  
JERENI OFFICE SUPPLIES AND EQUIPMENT TRADING  
Eco Ave P-3 San Roque Mercedes

Dear Sir:

The attached Contract/Agreement with Purchase Order No. 25082293 having been approved, notice is hereby given to **JERENI OFFICE SUPPLIES AND EQUIPMENT TRADING** to proceed on the delivery of **Airconditioning & Portable Bluetooth Speaker**.

You are responsible to deliver the goods under the terms and conditions of Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing copies in the space provided below.

Very truly yours,

ENGR. JOSEPH V. ASCUTIA/  
Acting Governor

Conforme:

  
MARK JERENI D. DE VILLA  
Owner

Date: 11-13-25