

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier Address	JAI & JAZZ CONSUMER GOODS TRADING Daet Central Terminal Brgy. Camambigan Daet, Camarines Norte			P.O. No. : 25061902	
Telephone No. TIN	: 0908-583-0555 / charlenecaramoan@gmail.com 248-932-455-000			Date : 09-29-25	
Mode of Procurement : SHOPPING					
<p>Gentlemen:</p> <p>Please furnish this office the following articles subject to the terms and conditions contained herein:</p>					
Place of Delivery	PHO			Delivery Term : 14CD	
Date of Delivery	: 10/14/2025			Payment Term: FULL	
Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	50	ream	Bond Paper Legal Size, Subs 20	330.00	16,500.00
2	50	ream	Bond Paper Short Size, Subs 20	340.00	17,000.00
3	100	pc	Sign Pen retractable, blue 0.5mm ball needle	119.00	11,900.00
4	25	pc	Official Record Book, 300 pages (8.5"x11")	279.00	6,975.00
5	25	pc	Official Record Book, 500 pages (8.5"x11")	351.00	8,775.00
6	100	pc	Certificate Holder/case	50.00	5,000.00
7	30	pc	Sticky Note Pad (Index Sign Here)	75.00	2,250.00
8	100	pc	Expandable Folder, Legal Size	25.00	2,500.00
9	99	pc	Sliding Folder, Legal Size	104.00	10,296.00
10	3	pc	Steel Rack, Boltless 5 layers heavy duty	2,600.00	7,800.00
11	10	pack	Vellum Board long, 220gsm (10's)	60.00	600.00
<i>for General Administrative Support Service Use</i>					
Total amount in word:				Eighty Nine Thousand Five Hundred Ninety Six Pesos Only	
89,596.00					

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

RICARTE R. PADILLA
Governor


CHARLENE CARAMOAN TOTANES

Signature over printed name of Supplier

09-30-25

Date


JOSEPH X. ASCUTIA
Acting Governor