PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier	: SOPHIE'S GENERALMERCHANDISE	P.O. No. :	25092542
Address	: P-5, Bautista, Labo, Camarines Norte	Date :	10-20-25
Telephone No.	:	Mode of Procurement :	SHOPPING
TIN	: 184-646-631-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	SP VG	Delivery Term :	1400
Date of Delivery :	11/04/2025	Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	13	boxes	Ball Pen, Ordinary 12 pcs. per box PANDA	160.00	2,080.00
2	6	packs	Battery Size AA with 4pcs per blister pack	120.00	720.00
3	10	boxes	Binder Clips, 2" Color: Black 12 pieces per box	100.00	1,000.00
4	10	boxes	Binder Clips, 1" Color: Black 12 pieces per box	90.00	900.00
5	10	boxes	Binder Clips, 1&1/4" Color: Black 12 pieces per box	80.00	800.00
6	10	bottles	Binder Clips Multi Color, size 41, 24 pieces per bottle	140.00	1,400.00
7	10	bottles	Binder Clips Multi Color, size 32, 24 pieces per bottle	140.00	1,400.00
8	10	bottles	Binder Clips Multi Color, size 19, 24 pieces per bottle	120.00	1,200.00
9	250	reams	Book Paper Long HARDCOPY	380.00	95,000.00
10	150	reams	Book Paper A4 HARDCOPY	360.00	54,000.00
11	100	reams	Book Paper Short HARDCOPY	355.00	35,500.00
12	55	pieces	Correction Tape, Roller Typed	55.00	3,025.00
13	36	pieces	Data File Box with Closed Ends	200.00	7,200.00
14	24	pieces	Documents File with Ring Binding	300.00	7,200.00
15	24	rolls	Double Adhesive Tape 1"	50.00	1,200.00
16	6	packs	Filing Folder Long with 100 pieces per pack	850.00	5,100.00
17	10	bottles	Ink 003B EPSON	420.00	4,200.00
18	10	bottles	Ink 003Y EPSON	420.00	4,200.00
19	10	bottles	Ink 003M EPSON	420.00	4,200.00
20	10	bottles	Ink 003C EPSON	420.00	4,200.00
21	10	bottles	Ink 664B EPSON	370.00	3,700.00
22	10	bottles	Ink 664Y EPSON	370.00	3,700.00
23	10	bottles	Ink 664M EPSON	370.00	3,700.00
24	10	bottles	Ink 664C EPSON	370.00	3,700.00
25	10	bottles	Ink 001 B EPSON	640.00	6,400.00
26	10	bottles	Ink 001 C EPSON	420.00	4,200.00
27	10	bottles	Ink 001 Y EPSON	420.00	4,200.00
28	10	bottles	Ink 001 M EPSON	420.00	4,200.00
29	15	pieces	Marker Assorted Colors	80.00	1,200.00
			for Vice Governor's Office Use		
Total amount in words:			Two Hundred Sixty Nine Thousand Five Hundred Twenty Five Pesos Only		269,525.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

HON. DENNIS L. RIEL
Acting Vice Governor

SOFIA P. CALMATEO
Signature over printed name of Supplier

Date

PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier	: SOPHIE'S GENERALMERCHANDISE	P.O. No. :	25092542
Address	: P-5, Bautista, Labo, Camarines Norte	Date :	10-20-25
Telephone No.	:	Mode of Procurement :	SHOPPING
TIN	: 184-646-631-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	SP VG	Delivery Term :	14CD
Date of Delivery :		Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			Balanced Forwarded..		*269,525.00*
30	15	pads	Note Pad, 3x3 with 100 sheets per pad	70.00	1,050.00
31	15	pads	Note Pad, 3x4 with 100 sheet per pad	85.00	1,275.00
32	15	pads	Note Pad, 3x1 with 100 sheet per pad	55.00	825.00
33	10	pieces	Packing Tape, 2" TM	85.00	850.00
34	5	boxes	Pencil No. 2, 12 pieces per box MONGOL	180.00	900.00
35	22	packs	A4 Photo Paper, 200gm, 20 sheets per pack QUAFF	160.00	3,520.00
36	60	pieces	Plastic Envelope Long	25.00	1,500.00
37	24	boxes	Plastic Paper Fastener WELL'S	60.00	1,440.00
38	2	pieces	Puncher Paper with 2hole guide HBW	350.00	700.00
39	10	pieces	Record Book, 300 pages	390.00	3,900.00
40	3	pieces	Scissor, Heavy Duty	300.00	900.00
41	50	pieces	Sign Gel Pen DONG-A	80.00	4,000.00
42	7	pieces	Stapler No. 35 with Remover	390.00	2,730.00
43	24	boxes	Staple Wire No. 35	75.00	1,800.00
44	2	bottles	Stamp Pad Ink HBW	35.00	70.00
45	100	packs	Sticker Paper, size 8 1/2 x 13 with 5 sheets per pack	80.00	8,000.00
46	12	rolls	Transparent Tape, 1"	55.00	660.00
47	3	pieces	Toner TK-7120	16,200.00	48,600.00
48	3	pieces	Toner TK-4109	13,000.00	39,000.00
49	28	pieces	Friction Pen Refill	55.00	1,540.00
			for Vice Governor's Office Use		
Total amount in words:			Three Hundred Ninety Two Thousand Seven Hundred Eighty Five Pesos Only		392,785.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

HON. DENNIS L. RIEL
Acting Vice Governor

SOFIA P. CALMATEO
Signature over printed name of Supplier

Date