

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIE'S GENERALMERCHANDISE P.O. No. : 25092566
Address : P-5, Bautista, Labo, Camarines Norte Date : 11-24-25
Telephone No. : Mode of Procurement : SHOPPING
TIN : 184-646-631-000

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PHRMO Delivery Term : 1400
Date of Delivery : 12/09/2025 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			Cost of OFFICE SUPPLIES		
1	16	box	Ballpen, ordinary click 50's/box HBW	300.00	4,800.00
2	48	rms	Book Paper S-20 (Long) HARDCOPY	340.00	16,320.00
3	48	rms	Book Paper S-20 (Short) HARDCOPY	280.00	13,440.00
4	100	pcs	Certificate Holder (short)	50.00	5,000.00
5	100	pcs	File Folder, Long, White	9.00	900.00
6	200	pcs	Folder, Plastic Legal (Orange)	18.00	3,600.00
7	202	pcs	Folder, Expanded, Legal, Thick	36.00	7,272.00
8	10	bottle	Ink refill -Black - 70ml (664) EPSON	370.00	3,700.00
9	3	bottle	Ink refill - Cyan - 70ml (664) EPSON	370.00	1,110.00
10	3	bottle	Ink refill -Magenta-70ml(664) EPSON	370.00	1,110.00
11	3	bottle	Ink refill - Yellow- 70ml(664) EPSON	370.00	1,110.00
12	10	bottle	Ink Refill-Black (001) EPSON	600.00	6,000.00
13	3	bottle	Ink Refill- Magenta (001) EPSON	440.00	1,320.00
14	3	bottle	Ink Refill-Yellow (001) EPSON	440.00	1,320.00
15	3	bottle	Ink Refill-Cyan (001) EPSON	440.00	1,320.00
16	10	bottle	Ink refill - Black (BTD60BK) EPSON	480.00	4,800.00
17	3	bottle	Ink refill - Magenta (BT5000M) EPSON	480.00	1,440.00
18	3	bottle	Ink refill - Yellow (BT5000Y) EPSON	480.00	1,440.00
19	3	bottle	Ink refill - Cyan (BT5000C) EPSON	480.00	1,440.00
20	1	cart	Toner TN 7065DN	3,800.00	3,800.00
21	1	cart	Toner for Copier M 2701	4,250.00	4,250.00
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Total amount in words: **Eighty Five Thousand Four Hundred Ninety Two Pesos Only** 85,492.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

SOFIA P. CALMATEO

Signature over printed name of Supplier

11-25-25
Date

ENGR. JOSEPH V. ASCUTIA
Acting Governor