

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIES GENERAL MERCHANDISE P.O. No. : 26010037
 Address : P-5, Bautista, Labo, Camarines Norte Date : 01 - 29 - 26
 Telephone No. : 0968-413-2568 Mode of Procurement : SVP
 TIN : 184-646-631-000

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CMCH Delivery Term: 14cp
 Date of Delivery : 02-13-2026 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	500	pc	Ball pen black, retractable 0.7, FLEX	9.00	4,500.00
2	300	pc	Ball pen blue, retractable 0.7, FLEX	9.00	2,700.00
3	200	pc	Ball pen red, retractable 0.7, FLEX	9.00	1,800.00
4	80	ream	Bondpaper Long, Subs. 20, HARDCOPY	286.00	22,880.00
5	80	ream	Bondpaper A4, Subs. 20, HARDCOPY	243.00	19,440.00
6	3	box	Binder Clips, 1 inch (12/box)	30.00	90.00
7	3	box	Binder Clips, 2 inch (12/box)	97.00	291.00
8	4	pc	Calculator, desktop, 12-digits Large, CASIO	430.00	1,720.00
9	2	pack	Carbon paper, black, 50's (long)	649.00	1,298.00
10	30	piece	Cartolina, light blue (thick)	10.00	300.00
11	30	piece	Cartolina, light brown (thick)	10.00	300.00
12	30	piece	Cartolina, light green (thick)	10.00	300.00
13	30	piece	Cartolina, light pink (thick)	10.00	300.00
14	30	piece	Cartolina, light red (thick)	10.00	300.00
15	30	piece	Cartolina, light yellow (thick)	10.00	300.00
16	30	piece	Cartolina, light orange (thick)	10.00	300.00
17	30	piece	Cartolina, light purple (thick)	10.00	300.00
18	30	piece	Cartolina, light peach (thick)	10.00	300.00
19	6	piece	Clip Board, hard plastic (long) black	101.00	606.00
20	2	piece	Computer Keyboard (K120, Full size)	444.00	888.00
21	1	piece	Computer Mouse (4-way wheel, wire)	255.00	255.00
22	2	piece	Cork Board with Aluminum Frame (2x3)	1,800.00	3,600.00
23	2	box	Correction Tape, white (5mm x 10m), JOY	320.00	640.00
24	2	piece	Cutter (Snap-Off, blade knife) HD 100	320.00	640.00
25	10	pc	Double Sided Tape 1"1 18Mmx5M	45.00	450.00
26	50	piece	Expandable Folder, (pink) Long	26.00	1,300.00
27	1	piece	Expandable Folder, Pink (A4)	25.00	25.00
28	300	piece	Folder, A4 (thick & white)	7.00	2,100.00
29	300	piece	Folder, long (thick & white)	8.00	2,400.00
30	72	bottle	Ink Refill 003, Black (65 ml), EPSON	370.00	26,640.00
31	48	bottle	Ink Refill 003, Cyan (65 ml), EPSON	357.00	17,136.00
32	48	bottle	Ink Refill 003, Magenta (65 ml), EPSON	357.00	17,136.00
33	48	bottle	Ink Refill 003, Yellow (65 ml), EPSON	357.00	17,136.00
34	3	piece	Cork Board w/ Aluminum Frame (26 X 24 inch, mountable)	1,580.00	4,740.00
35	12	piece	File Divider Carton (Bristol) A4, 10's	34.00	408.00
36	2	piece	File Divider Carton (Bristol) Long, 10's	40.00	80.00
37	60	piece	Gel pen, 0.5mm, blue	42.00	2,520.00
38	12	piece	Magazine File Box, horizontal, legal (double)	355.00	4,260.00
39	2	piece	Paper Cutter, wood base, A4 (10 X 12)	430.00	860.00
40	20	box	Paper Fastener, 50's	45.00	900.00

for Hospital use

Total amount in words: **One Hundred Sixty Two Thousand One Hundred Thirty Nine Pesos Only** 162,139.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:


SOFIA P. CALMATEDO

Signature over printed name of Supplier

01-30-26

Date

ENGR. JOSEPH V. ASCUTIA
Acting Governor

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIES GENERAL MERCHANDISE P.O. No. : 26010037
 Address : Governor Panotes Ave, Brgy. VIII Daet, Camarines Norte Date : 01-29-26
 Telephone No. : 0946-542-8455 Mode of Procurement : SVP
 TIN : 365-313-949-000

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CMCH Delivery Term : 14CD
 Date of Delivery : 02/13/2026 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
				Sub-Total:	162,139.00
41	4	piece	Pencil w/ eraser, MONGOL	12.00	48.00
42	15	piece	Permanent Marker, black, dual tip (chisel tip)	50.00	750.00
43	20	yard	Plastic Cover, thick, Gauge #5	60.00	1,200.00
44	4	piece	Puncher, Red, 6mm dia 40 sheets (113 x 156 x 137mm)	280.00	1,120.00
45	2	box	Rubber band, stationary, flat & biq (No. 18)	314.00	628.00
46	2	box	Rubber band, round 350 grams	235.00	470.00
47	20	roll	Scotch tape (24mm x 50m)	24.00	480.00
48	2	pack	Specialty Paper, 90 qsm (White, A4, 10's)	34.00	68.00
49	2	pack	Specialty Paper, 90 qsm (White, Long, 10's)	40.00	80.00
50	5	bottle	Stamp Pad ink, blue (60 ml)	120.00	600.00
51	30	box	Staple Wire, copper #35 (5000 pcs)	88.00	2,640.00
52	2	piece	Tape Dispenser, biq, blue (812)	200.00	400.00
53	2	piece	USB Data Traveler (64 GB)	445.00	890.00
54	60	bottle	Ink refill 664, Black (70 ml), EPSON	365.00	21,900.00
55	48	bottle	Ink refill 664, Cyan (70 ml), EPSON	358.00	17,184.00
56	48	bottle	link refill 664, Magenta (70 ml), EPSON	358.00	17,184.00
57	48	bottle	Ink refill 664, Yellow (70 ml), EPSON	358.00	17,184.00
58	30	bottle	Glue (White, 230 ml)	72.00	2,160.00
59	20	piece	Highlighter Pen, neon pink	45.00	900.00
60	20	piece	Highlighter Pen, neon orange	45.00	900.00
61	20	piece	Highlighter Pen, neon yellow	45.00	900.00
62	2	roll	Packaging Tape 2", brown (48mm x 100m)	75.00	150.00
63	6	box	Paper Clip (biq)	30.00	180.00
64	6	box	Paper Clip (small)	17.00	102.00
65	2	box	Paper Fastener long, 8 1/2 (50's/box)	160.00	320.00
66	15	piece	Permanent Marker, twin (0.5 mm & 1	45.00	675.00
67	4	pack	Photo Paper, A4 115 qsm, No back	135.00	540.00
68	4	piece	Record Book, 300 pages (8.5 x 11 inches)	195.00	780.00
69	4	piece	Record Book, 500 pages (8.5 x 11 inches)	225.00	900.00
70	30	roll	Scotch tape 1" x 1"	35.00	1,050.00
71	2	piece	Stamp Pad No. 1 (5 x 3.2 inch, uninked)	78.00	156.00
72	30	pack	Vellum Board, Long, 220 qsm (10's)	51.00	1,530.00
73	2	piece	White Board w/ aluminum frame (2	2,040.00	4,080.00
74	12	piece	White Board Marker (black)	50.00	600.00
75	2	piece	White Board Eraser	65.00	130.00
<i>for Hospital use</i>					

Total amount in words: Two Hundred Sixty One Thousand Eighteen Pesos Only 261,018.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:


SOFIA P. CALMATEDO

Signature over printed name of Supplier

01-30-26

Date


ENGR. JOSEPH V. ASCUDIA
Acting Governor