

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier	: BOX OFFICE AND GENERAL MERCHANDISE	P.O. No.	: 26020450
Address	: Moreno St. Brgy. IV Daet, Camarines Norte	Date	: 04-13-26
Telephone No.	: 0963-454-4990 / boxoffice.daet@gmail.com	Mode of Procurement	: SVP
TIN	: 315-627-337-000		

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	GO	Delivery Term:	1400
Date of Delivery	: 04-28-26	Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	50	pcs	White Folder (Long)	7.00	350.00
2	25	pcs	White Folder (Short)	6.00	150.00
3	25	pcs	Brown Envelope (Long)	4.50	112.50
4	5	pcs	Brown Envelope (Short)	3.50	17.50
5	5	box	Paper Clip-Vinyl (Small) MGK	15.00	75.00
6	5	box	Paper Clip - Vinyl (Big) MGK	30.00	150.00
7	15	box	Correction Tape HBW	414.00	6,210.00
8	15	box	Sign-pen 0.5mm (Blue)	300.00	4,500.00
9	10	box	Sign-pen 0.5mm (Black)	300.00	3,000.00
10	4	box	Binder Clip-25mm JOY	27.00	108.00
11	4	box	Binder Clip-19mm JOY	18.00	72.00
12	4	box	Binder Clip-41mm JOY	66.00	264.00
13	4	box	Binder Clip- 51mm JOY	90.00	360.00
14	4	pcs	Sticky Notes - 4x3 HBW	25.00	100.00
15	4	pcs	Sticky Notes - 2x3 HBW	17.00	68.00
16	5	pcs	Sticky Notes - 3x3 HBW	23.00	115.00
17	5	pcs	Green File Box (Double)	240.00	1,200.00
18	55	box	Bond Paper (A4 Size)	1,250.00	68,750.00
19	55	box	Bond Paper (8.5x13 Size)	1,375.00	75,625.00
20	45	box	bond Paper (Letter Size)	1,175.00	52,875.00
21	5	pcs	Tape Dispenser	175.00	875.00
22	10	pcs	Scotch Tape 1"	24.50	245.00
23	25	box	Regular Black Ballpen	84.00	2,100.00
24	25	box	Regular Blue Ballpen	84.00	2,100.00
25	50	pcs	INK 003 Black	395.00	19,750.00

for Office Use

Total amount in words:	Two Hundred Thirty Nine Thousand One Hundred Seventy Two Pesos Only	239,172.00
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In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

JASPER C. TIU

Signature over printed name of Supplier

04-14-26

Date

ENGR. JOSEPH V. ASCUTIA
Acting Governor