

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier :	<u>SOPHIES GENERAL MERCHANDISE</u>	P.O. No. :	<u>26030691</u>
Address :	<u>P-5, Bautista, Labo, Camarines Norte</u>	Date :	<u>04-27-26</u>
Telephone No. :	<u>0968-413-2568</u>	Mode of Procurement :	<u>SVP</u>
TIN :	<u>184-646-631-000</u>		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>SEDH</u>	Delivery Term :	<u>HCD</u>
Date of Delivery :	<u>05/12/2026</u>	Payment Term:	<u>FULL</u>

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	100	pcs	Ballpen Black, retractable 0.7	10.00	1,000.00
2	100	pcs	Ballpen Blue, retractable 0.8	10.00	1,000.00
3	100	pcs	Ballpen Red, retractable 0.9	10.00	1,000.00
4	280	ream	Bond Paper Long, Subs. 20	285.00	79,800.00
5	440	ream	Bond Paper A4, Subs. 20	242.00	106,480.00
6	10	box	Binder Clips, 1 inch (12/box)	28.00	280.00
7	10	box	Binder Clips, 2 inch (12/box)	95.00	950.00
8	1	pcs	Calculator, Desktop, 12-digits Large Screen	420.00	420.00
9	1	pcs	Carbon Paper, Black, 50's (Long)	640.00	640.00
10	15	pcs	Cartolina, Light Blue (Thick)	10.00	150.00
11	15	pcs	Cartolina, Light Brown (Thick)	10.00	150.00
12	15	pcs	Cartolina, Light Green (Thick)	10.00	150.00
13	15	pcs	Cartolina, Light Pink (Thick)	10.00	150.00
14	15	pcs	Cartolina, Light Red (Thick)	10.00	150.00
15	15	pcs	Cartolina, Light Yellow (Thick)	10.00	150.00
16	15	pcs	Cartolina, Light Orange (Thick)	10.00	150.00
17	15	pcs	Cartolina, Light Purple (Thick)	10.00	150.00
18	15	pcs	Cartolina, Light Peach (Thick)	10.00	150.00
19	5	pcs	Clip Board, Hard Plastic (long) Black	95.00	475.00
20	5	pcs	Clip Board, Hard Plastic (A4) Black	95.00	475.00
21	2	pcs	Cork Board with Aluminum Frame (2x3 feet, mountable)	1,800.00	3,600.00
22	10	pcs	Correction Tape, White (5mmx10mm)	37.00	370.00
23	2	pcs	Cutter (Snap-Off, Blade Knife) HD 10x100mm (w/3pcs blade)	335.00	670.00
24	5	pcs	Document Metal Tray 3-Layer	840.00	4,200.00
25	5	pcs	Double Sided Tape 1"1 18Mmx5M	45.00	225.00

For Hospital Use

Total amount in words: **Two Hundred Two Thousand Nine Hundred Thirty Five Pesos Only** 202,935.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly,

RICARTE R. PADILLA,
Governor

ENGR. JOSEPH V. ASCUTIA
Acting Governor

Conforme:

SOFIA P. CALMATEO

Signature over printed name of Supplier

04-28-26

Date

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier :	SOPHIES GENERAL MERCHANDISE	P.O. No. :	26030691
Address :	P-5, Bautista, Labo, Camarines Norte	Date :	04-27-26
Telephone No. :	0946-542-8455	Mode of Procurement :	SVP
TIN :	365-313-949-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	SEDH	Delivery Term :	1400
Date of Delivery :	05/12/2026	Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			<i>Balance forwarded....</i>		
			<i>Sub-Total:</i>		<i>202,935.00</i>
26	20	pcs	Expandable Folder, Blue (Long)	30.00	600.00
27	15	pcs	Expandable Folder, Blue (A4)	30.00	450.00
28	20	pcs	Expandable Folder, Green (Long) Thick	30.00	600.00
29	15	pcs	Expandable Folder, Green (A4) Thick	30.00	450.00
30	30	pcs	Expandable Folder, Orange (Long)	30.00	900.00
31	20	pcs	Expandable Folder, Orange (A4)	30.00	600.00
32	10	pcs	Expandable Folder, Red (Long)	30.00	300.00
33	10	pcs	Expandable Folder, Red (A4)	30.00	300.00
34	20	pcs	Expandable Folder, Yellow (Long)	30.00	600.00
35	20	pcs	Expandable Folder, Yellow (A4)	30.00	600.00
36	15	pcs	Expandable Folder, Pink (Long)	30.00	450.00
37	10	pcs	Expandable Folder, Pink (A4)	30.00	300.00
38	15	pcs	Folder, White, Thick (Long)	8.00	120.00
39	15	pcs	Folder, White, Thick (A4)	7.00	105.00
40	20	pcs	Gel Pen Black, 0.7	43.00	860.00
41	20	pcs	Gel Pen Blue, 0.8	43.00	860.00
42	20	pcs	Gel Pen Red, 0.9	43.00	860.00
43	45	bottle	Ink Refill 003, Black (65ml)	372.00	16,740.00
44	32	bottle	Ink Refill 003, Cyan (65ml)	356.00	11,392.00
45	32	bottle	Ink Refill 003, Magenta (65ml)	356.00	11,392.00
46	32	bottle	Ink Refill 003, Yellow (65ml)	356.00	11,392.00
47	5	bottle	Ink Refill 664, Black (70ml)	364.00	1,820.00
48	5	bottle	Ink Refill 664, Cyan (70ml)	358.00	1,790.00
49	5	bottle	Ink Refill 664, Magenta (70ml)	358.00	1,790.00
50	5	bottle	Ink Refill 664, Yellow (70ml)	358.00	1,790.00
51	2	ream	Colored Paper, A4, Assorted Colors (250pcs)	359.00	718.00
52	4	ream	Magazine File Box, Horizontal, Legal (Double)	354.00	1,416.00
53	2	box	Paper Fastener, 50's	45.00	90.00
54	20	pcs	Pencil w/ eraser	13.00	260.00
55	2	pcs	Pencil Sharpener (Heavy Duty)	380.00	760.00
56	10	pcs	Permanent Marker, Black, Dual Tip (Chisel tip 2.5mm: bullet)	52.00	520.00
57	100	yard	Plastic Cover, Thick, Gauge #5	60.00	6,000.00
58	1	box	Rubber Band, Stationary, Flat & Biq (No. 18)	312.00	312.00
59	10	roll	Scotch Tape (24mm x 50m)	24.00	240.00
60	2	bottle	Stamp Pad Ink, Blue 60mL	125.00	250.00

For Hospital Use

Total amount in words:	Two Hundred Eighty Thousand Five Hundred Sixty Two Pesos Only	280,562.00
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In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

RICARTE R. PADILLA
Governor
ENGR. JOSEPH V. ASCUTIA
Acting Governor

Conforme:

SOFIA P. CALMATEO

Signature over printed name of Supplier

04-28-26

Date

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier :	SOPHIES GENERAL MERCHANDISE	P.O. No. :	26030691
Address :	P-5, Bautista, Labo, Camarines Norte	Date :	04-27-26
Telephone No. :	0946-542-8455	Mode of Procurement :	SVP
TIN :	365-313-949-000		

Gentlemen:

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Place of Delivery:	SEDH	Delivery Term :	1400
Date of Delivery :	05/12/2026	Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			<i>Balance forwarded...</i>		280,562.00
61	5	pack	Specialty Paper, 90qsm (White, A4, 10's)	35.00	175.00
62	5	pack	Specialty Paper, 90qsm (White, Long, 10's)	40.00	200.00
63	5	box	Staple Wire, Copper #35 (5000pcs)	88.00	440.00
64	2	pcs	Stapler w/ staple wire remover (ergonomic style)	225.00	450.00
65	2	box	Staple Wire, 23/17-120 sheets(1000pcs/box)(75270017)	305.00	610.00
66	1	pcs	Stapler (Up to 120 sheets, black) E0486	1,048.00	1,048.00
67	1	pack	Stapler Heavy Duty No.23/13 Half Strip Black 394	800.00	800.00
68	5	pack	Sticker Paper, A4, 135 GSM (Matte, 20's)	76.00	380.00
69	2	pcs	Tape Dispenser, big, blue (812)	200.00	400.00
70	5	bottle	Glue (White, 230mL)	71.00	355.00
71	5	roll	Packaging Tape 2", Brown (48mm x 100mm)	75.00	375.00
72	2	can	Paste (200 grams)	59.00	118.00
73	2	pack	Photo Paper, A4, 115 gsm, No back print glossy ink jet (100 sheet)	135.00	270.00
74	15	pcs	Record Book, 300 Pages (8.5 x 11 inches)	197.00	2,955.00
75	15	pcs	Record Book, 500 Pages (8.5 x 11 inches)	224.00	3,360.00
76	3	pcs	Scissors, Stainless Steel, 8.5" (215mm)	108.00	324.00
77	10	roll	Scotch Tape 1" x 1"	38.00	380.00
78	4	pcs	Stamp Pad No. 1 (5 x 3.2 inch, uninked)	77.00	308.00
79	1	pcs	White Board w/ aluminum frame (2x3 feet, mountable)	2,037.00	2,037.00
80	3	pack	Acetate Film PVC Binding Cover, A4 (200 micron, 10's)	125.00	375.00
81	2	pack	Acetate Film PVC Binding Cover, long (200 micron, 10's)	140.00	280.00
82	10	pcs	Black Plastic Ring Binder 14mm (A4)	8.00	80.00
83	10	pcs	Black Plastic Ring Binder 20mm (A4)	8.00	80.00
84	10	pcs	Black Plastic Ring Binder 25mm (A4)	8.00	80.00
85	10	pcs	Black Plastic Ring Binder 38mm (A4)	9.00	90.00
86	10	pcs	Black Plastic Ring Binder 51mm (A4)	10.00	100.00
87	3	pack	File Divider Carton (Bristol) A4, 10's	34.00	102.00
88	2	pack	File Divider Carton (Bristol) Long, 10's	40.00	80.00
89	2	pack	Laminating Film, Long (222mmx337, 250 microns) 100's	190.00	380.00
90	2	pack	Laminating Film, A4 (222mmx337, 250 microns) 100's	184.00	368.00

For Hospital Use

Total amount in words:	Two Hundred Ninety Seven Thousand Five Hundred Sixty Two Pesos Only	297,562.00
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In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

SOFIA P. CALMATEO

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