

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIES GENERAL MERCHANDISE P.O. No. : 26030927
Address : P-5, Bautista, Labo, Camarines Norte Date : 04-27-26
Telephone No. : 0968-413-2568 Mode of Procurement : SVP
TIN : 184-646-631-000

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CNPH Delivery Term : 14 CO
Date of Delivery : 05/12/2026 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	1500	piece	Ball pen black, retractable 0.7, FLEXSTICK	9.00	13,500.00
2	1050	piece	Ball pen blue, retractable 0.7, FLEXSTICK	9.00	9,450.00
3	605	piece	Ball pen red, retractable 0.7, FLEXSTICK	9.00	5,445.00
4	20	box	Binder Clip, 2 inches (12's), JOY	85.00	1,700.00
5	20	box	Binder Clip, 1 inch (12's), JOY	25.00	500.00
6	5	piece	Calculator, desktop, 12-digits Large Screen, CASIO	450.00	2,250.00
7	12	box	Carbon paper, black, 50's (long)	350.00	4,200.00
8	195	piece	Cartolina, light blue (thick)	9.00	1,755.00
9	155	piece	Cartolina, light brown (thick)	9.00	1,395.00
10	145	piece	Cartolina, light green (thick)	9.00	1,305.00
11	180	piece	Cartolina, light orange (thick)	9.00	1,620.00
12	155	piece	Cartolina, light peach (thick)	9.00	1,395.00
13	210	piece	Cartolina, light pink (thick)	9.00	1,890.00
14	160	piece	Cartolina, light red (thick)	9.00	1,440.00
15	175	piece	Cartolina, light violet (thick)	9.00	1,575.00
16	150	piece	Cartolina, light yellow (thick)	9.00	1,350.00
17	105	piece	Cartolina, white (thick)	9.00	945.00
18	10	piece	Columnar Pad, 20 columns	70.00	700.00
19	1	piece	Corkboard with Aluminum Frame (2 x 3 feet, mountable)	1,600.00	1,600.00
20	100	piece	Correction Tape, white (5mm x 10m), JOY	37.00	3,700.00
21	10	piece	Document Metal Tray, 3-layer	700.00	7,000.00
22	40	piece	Double Sided Tape 1" x 1" (18mm x 5m), JOY	45.00	1,800.00
23	98	piece	Expandable Folder, blue (A4) thick	26.00	2,548.00
24	100	piece	Expandable Folder, blue (long) thick	26.00	2,600.00
25	100	piece	Expandable Folder, green (long) thick	26.00	2,600.00
26	100	piece	Expandable Folder, orange (long) thick	26.00	2,600.00
27	100	piece	Expandable Folder, pink (long) thick	26.00	2,600.00
28	100	piece	Expandable Folder, red (long) thick	26.00	2,600.00
29	100	piece	Expandable Folder, violet (long) thick	26.00	2,600.00
30	100	piece	Expandable Folder, yellow (long) thick	26.00	2,600.00

for Hospital use

Total amount in words: **Eighty Seven Thousand Two Hundred Sixty Three Pesos Only** 87,263.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

RICARTE R. PADILLA
Governor

ENGR. JOSEPH V. ASCUTIA
Acting Governor

Conforme:

SOFIA P. CALMATEO

Signature over printed name of Supplier

04-28-26

Date

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier	SOPHIES GENERAL MERCHANDISE	P.O. No.	26030927
Address	P-5, Bautista, Labo, Camarines Norte	Date	04-27-26
Telephone No.	0968-413-2568	Mode of Procurement	SVP
TIN	184-646-631-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	CNPH	Delivery Term:	1400
Date of Delivery:	05/12/2026	Payment Term:	FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			<i>Balance Forwarded....</i>		<i>87,263.00</i>
31	404	piece	Folder, A4 (thick & white)	6.00	2,424.00
32	505	piece	Folder, long (thick & white)	6.00	3,030.00
33	500	piece	Gel Pen, 0.5mm, black, DONG A	30.00	15,000.00
34	500	piece	Gel Pen, 0.5mm, blue, DONG A	30.00	15,000.00
35	75	piece	Highlighter Pen, neon orange, STABILO	50.00	3,750.00
36	75	piece	Highlighter Pen, neon pink, STABILO	50.00	3,750.00
37	75	piece	Highlighter Pen, neon yellow, STABILO	50.00	3,750.00
38	2	pack	Laminating Film, long (222mm X 337mm, 250 micron)	1,300.00	2,600.00
39	2	piece	Laminating Film Roll (250 micron 305x50m (12 inches)	2,500.00	5,000.00
40	20	piece	Magazine File Box, horizontal, legal (double)	300.00	6,000.00
41	90	roll	Masking Tape, 1-inch 15-meters, TM	37.00	3,330.00
42	80	roll	Packaging Tape, clear (48mm X 100m)	85.00	6,800.00
43	170	box	Paper clip, big, WELLS	27.00	4,590.00
44	150	box	Paper clip, small, WELLS	15.00	2,250.00
45	1	piece	Paper Cutter, wood base, A4 (10 X 12), TM	700.00	700.00
46	100	box	Paper Fastener, 50's, TM	50.00	5,000.00
47	15	box	Paper Fastener, 50's (long) 8 1/2", TM	120.00	1,800.00
48	150	can	Paste, 200 grams	60.00	9,000.00
49	151	piece	Pencil w/ eraser, No. 2, MONGOL	10.00	1,510.00
50	1	piece	Pencil Sharpener (heavy duty), JOY	350.00	350.00
51	100	piece	Permanent Marker, black, dual tip (chisel tip 2.5mm; bullet tip 1.8mm)	50.00	5,000.00
52	30	piece	Permanent Marker, twin (0.5 mm & 1.0 mm)	50.00	1,500.00
53	50	pack	Photo Paper, A4 115 gsm, no back print glossy ink jet (100 sheets), QL	600.00	30,000.00
54	100	yard	Plastic Cover, thick, Gauge #5	58.00	5,800.00
55	3	piece	Puncher, Red, 6mm diameter 40 sheets (113 x 156 x 137mm), HBW	300.00	900.00
56	50	piece	Record Book, 300 pages (8.5 x 11 inches)	200.00	10,000.00
57	50	box	Record Book, 500 pages (8.5 x 11 inches)	220.00	11,000.00
58	10	box	Rubber band, stationary, flat & big (No. 18)	300.00	3,000.00
59	10	piece	Rubber band, round 350 grams	250.00	2,500.00
60	10	roll	Scissors, stainless steel, 8.5" (215mm)	120.00	1,200.00

for Hospital use

Total amount in words:	Two Hundred Fifty Three Thousand Seven Hundred Ninety Seven Pesos Only	253,797.00
------------------------	--	------------

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

SOFIA P. CALMATEO
Signature over printed name of Supplier

04-28-26

Date

Very truly yours,

RICARTE R. PADILLA
Governor

ENGR. JOSEPH V. ASCUTIA
Acting Governor

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIES GENERAL MERCHANDISE	P.O. No. : 26030927
Address : P-5, Bautista, Labo, Camarines Norte	Date : 04-27-26
Telephone No. : 0968-413-2568	Mode of Procurement : SVP
TIN : 184-646-631-000	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CNPH	Delivery Term : 1400
Date of Delivery : 05/12/2026	Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			<i>Balance Forwarded....</i>		<i>253,797.00</i>
61	200	piece	Scotch tape (24mm x 50m), HBW	20.00	4,000.00
62	10	bottle	Stamp Pad No. 1 (5 x 3.2 inch, uninked), HBW	75.00	750.00
63	15	box	Stamp Pad ink, blue (30 ml), HBW	45.00	675.00
64	250	box	Staple Wire, copper #35 (5000 pcs), TM	35.00	8,750.00
65	20	piece	Staple Wire, 23/17-120 sheets (1000 pcs/box)(75270017), TM	60.00	1,200.00
66	10	pack	Stapler w/ staple wire remover (ergonomic style)	50.00	500.00
67	55	ream	Sticker Paper, A4, 135 GSM (Glossy, 20's), QUAFF	70.00	3,850.00
68	75	pack	Vellum Board, A4, 220 gsm (100's)	350.00	26,250.00
69	10	piece	Vellum Board, Long, 220 gsm (10's)	45.00	450.00
70	50	piece	White Board marker, HBW	30.00	1,500.00
71	5	piece	White Board eraser	35.00	175.00
72	2	piece	White Board w/ aluminum frame (2 x 3 feet, mountable)	1,700.00	3,400.00
73	500	ream	Bond Paper A4, Substance 20, HARDCOPY	230.00	115,000.00
74	500	ream	Bond Paper Long, Substance 20, HARDCOPY	240.00	120,000.00
75	300	bottle	Ink Refill 003, Black (65ml) authentic, EPSON	400.00	120,000.00
76	75	bottle	Ink Refill 003, Cyan (65ml) authentic, EPSON	385.00	28,875.00
77	90	bottle	Ink Refill 003, Magenta (65ml) authentic, EPSON	385.00	34,650.00
78	85	bottle	Ink Refill 003, Yellow (65ml) authentic, EPSON	385.00	32,725.00
79	195	bottle	Ink Refill 664, Black (70ml) authentic, EPSON	400.00	78,000.00
80	30	bottle	Ink Refill 664, Cyan (70ml) authentic, EPSON	385.00	11,550.00
81	20	bottle	Ink Refill 664, Magenta (70ml) authentic, EPSON	385.00	7,700.00
82	40	bottle	Ink Refill 664, Yellow (70ml) authentic, EPSON	385.00	15,400.00

for Hospital use

Total amount in words: Eight Hundred Sixty Nine Thousand One Hundred Ninety Seven Pesos Only	869,197.00
--	------------

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

SOFIA P. CALMATEO
Signature over printed name of Supplier
04-28-26
Date

RICARTE R. PADILLA
Governor
ENGR. JOSEPH V. ASCUTIA
Acting Governor